



Magic Sitter Child Care

**Traditional and
Non-traditional hours
Weekend & Overnights
Parent Night's Out
Transportation Available!**

I agree to pay \$_____ For the days/hours of care for my child/ren. This fee is due each Monday morning prior to care, for the up and coming week. A \$10.00 a day late fee will be charged if your payment is not paid on time (Monday PM).

I understand this is a guaranteed rate and includes full pay for holidays, with no credit for absent or sick days. Payments need to be paid in advance on the first day of attendance. Only Mid week enrollment will be pro-rated.

My child will be in daycare on the following days:

Mon Tues Weds Thurs Fri Sat Sun

Late payment policy~

When a payday falls on Monday that Daycare is closed, the payday will be on Tuesday with no late charge. If for any reason your child will not be attending daycare on Monday you are still responsible to pay on this scheduled day unless other arrangements have been made with me in advance. Payments in advance will be accepted.

Return check policy: A \$25.00 handling charge for any returned dishonored check presented by the parent. The parent will be required to pay cash from that point on.

Holidays~

The parent understands that the guaranteed rate and includes full pay for the holidays listed below in which daycare will be closed. (Please cut and post these holidays on your refrigerator or keep in your wallet).

NEW YEARS EVE* NEW YEARS DAY* INDEPENDENCE DAY (4TH OF JULY) LABOR DAY*
THANKSGIVING WEEKEND (THURSDAY AND FRIDAY) CHRISTMAS EVE* CHRISTMAS DAY*

Vacations~

When a parent takes a vacation I ask that you give me a 2 week notice prior to your vacation. Parents are allowed 1 (one) week vacation per year at half rate. All other vacations during the same year will require the full rate to maintain your spot in daycare. Your fee is due prior to your vacation. I usually take 1-2 weeks vacation per year sometimes I do not close at all. But if I do take a vacation I will give you a 4 week notice and assist you in finding alternate care. When or if I do take a vacation I will not charge you for the vacation time that I take off.

Meals~

I am a member of a State funded nutrition program. Our facility receives an unannounced inspection about 3-4 times a year to verify my paperwork and make sure the children are receiving nutritious meals. Food is offered to your child but they are never forced to eat it. If your child is not eating as expected I will be sure to notify you immediately. Serving times are as follows: 8-8:30AM breakfast~ 10:15-10:30AM snack~ 12-12:30PM

Lunch~3:30PM snack~6:30PM dinner~ evening snack time varies.

Medicine~

I will administer topical medicine to your child only as needed, example, diaper rash cream, anti itch, Neosporin.

Immunizations~

Magic Sitter of East Syracuse, New York's Registration Form

All children are required to have a photo copy of their current and update shot records parents are required to keep their children.s shots up to date. (This is very important). You will need to provide updates annually.

Illness~

We must maintain a healthy environment for the benefit of your child, the other children enrolled in care, and providers. A child must stay home if they have a high fever101 or above, if they are vomiting, has diarrhea or any illness which is determined to be harmful to your child or the children in daycare. You will receive a detailed list of times when illnesses that will require your child to stay home and or receive a note from their pediatrician. If your child becomes ill while at daycare I will call you right away.

There are circumstances where I may be ill and not able to care for children, at this time I will use my alternate providers. In rare circumstances the facility will close all together and I will do my best to help you find alternate care.

Supplies~

I will provide all the daily supplies for you Childs play and learning which include: activity coloring books, games, toys, puzzles outdoor play equipment etc. If your child brings a toy or an item from home I will not be responsible if it gets lost or broken. I have children to care for and I cannot keep track of play toys brought from home.

First day of attendance~

Please bring baby wipes, diapers, extra set of clothes, security item (if needed) it is common for children to feel separation anxiety the first day or so of care. Bringing a picture of family members or a something of this sort, may eliminate or at least lesson the separation experience.

**The first 10 days are probationary period for the provider, parent and child. This agreement may be terminated at any time during this period.

**I keep a record of your payments and will give you an end of the year statement. If you need a weekly receipt please let me know.

**Please call at least an hour before your scheduled care time if your child will not be attending daycare that day.

**2 week notice must be given if your child is to leave daycare.

**Please keep me updated on any address, employment, phone number changes and any emergency contact information.

**I will treat each child equally and as if they were my own child.

**Please do not allow your child to bring candy, gum, balloons or money into care as these are a choking hazard to your child as well as the other daycare children.

**Your rate is determined by the hours of care you have requested, if you are late or require more time, your rate will change accordingly! If you are late I will need to charge you late fee of \$5.00 per 5 minutes.

**Please do not dress your child in overalls during potty training time.

I(name)_____

Have read and will comply with this contract agreement between:

Ashante Oliver and (parent name)

Signature_____Date_____

Daycare Provider: Ashante Oliver

Date of enrollment:_____

Child's Name_____DOB_____

Child's Name_____DOB_____

Child's Name_____DOB_____

Child's Name_____DOB_____

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